

**Risk Assessment:** This form may be adapted by the school/ establishment to assess any special risks which are specific to their particular activity, visit, venue or pupils)

<b>Establishment:</b> Jack Hunt School	<b>Assessment Date:</b> 27/08/2016
<b>Activity / Environment:</b> Badminton	<b>Completed By:</b> Steven Braby [SBY]
<b>Educational Objectives:</b> As defined by the accompanying letter/ visits proforma	<b>Reviewed Every:</b> Term / 6 Months / Yearly

1a Risk Assessment									1b Review
ID	Hazard	Description Of Hazard	Who's at risk [S, P, V]	Level of risk [High, Med, Low]	Advice on hazard required	How can the risk be controlled	Resolution/ action	Implemented by	Date reviewed/ implemented
EXAMPLE	Broken bottle on the field	A glass bottle has been smashed on the field, leaving glass shards on the grass	S, P, V	High	Yes / No	Checks of the field before opening the field/ before the lesson	Report to the PE technician/ facilities to contact the caretakers to remove the glass	Steven Braby [SBY]	[SBY] 22/08/2016
					If yes, who can advise?				
1	Incorrect or unsuitable warm-up	This can cause DOMS [Delayed On set of Muscle Soreness]  Warm-ups should last for at least 10 Minutes	P	Low	Yes / No	Staff to lead warm-ups for a set number of weeks/ lessons and then selected students could lead the warm-ups once they know what to do	Students should be made aware of the affects of DOMS due to a incorrect warm-up	Ashley Piper [APR]  <b>Reviewed by:</b> Steven Braby [SBY]	[APR] --/07/2016
					If yes, who can advise?				[SBY] 28/08/2016
2	Unsuitable Footwear	Unsuitable footwear could cause the person to trip, develop a strain or cause some other type of damage to the individual	P	Low	Yes / No	Check for suitable footwear before the lesson starts	Individuals with unsuitable footwear could be asked to go bare-footed [if suitable] or could be supplied with a spare set of trainers	Ashley Piper [APR]  <b>Reviewed by:</b> Steven Braby [SBY]	[APR] --/07/2016
					If yes, who can advise?				[SBY] 28/08/2016
3	Un-even/ slippery floor	If the floor is slippery then anyone could slip and damage themselves, this could include twisting a muscle/ ligament.	S, P, V	Low	Yes / No	The floor should be checked before the start of school to make sure that it is safe to use.	If the floor is slippery then this should be reported to the PE Technician to contact the care takers. Avoiding the slippery spot until it is resolved [Informing anyone using the area would minimise accidents]	Ashley Piper [APR]  <b>Reviewed by:</b> Steven Braby [SBY]	[APR] --/07/2016
					If yes, who can advise?				[SBY] 27/08/2016

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4	Behaviour of students/ students left unattended	Misbehaving students can cause several issues. This can include causing damage to themselves and or others.	P	Low	Yes / <b>No</b>  If yes, who can advise?	Before the start of a block of Badminton the students should have an outline of expectations and what consequences will follow if they are not met.	If a student cannot be trusted to continue the lesson safely, they should be sat to one side, until the member of staff feels safe to have them back in the session.	Ashley Piper [APR]  <b>Reviewed by:</b> Steven Braby [SBY]	[APR] --/07/2016
									[SBY] 27/08/2016
5	Damage to equipment	Unnoticed damage of equipment can cause damage to others. Including splinters & cuts.	P, S	Low	Yes / <b>No</b>  If yes, who can advise?	Equipment should be checked at the start of each day, ensuring that the equipment is safe to use. Any equipment which is not deemed safe is removed.	If a piece of equipment is found to be damaged, then it should be left to one side – out of reach of others.	Ashley Piper [APR]  <b>Reviewed by:</b> Steven Braby [SBY]	[APR] --/07/2016
									[SBY] 27/08/2016
6	Equipment not put away properly/ left out	Leaving equipment out can increase the risk of tripping and causing damage to the individual	P, S, V	Low	Yes / <b>No</b>  If yes, who can advise?	If it is necessary to leave equipment out after a lesson, then it should be placed in a safe and convenient location.	After every lesson students should be asked to pack away the equipment that they have been using. This will minimise the risk of any injury.	Ashley Piper [APR]  <b>Reviewed by:</b> Steven Braby [SBY]	[APR] --/07/2016
									[SBY] 27/08/2016
Final Assessment						Overall Risk: Low			
Assessor: Ashley Piper [APR] – Reviewed By: Steven Braby [SBY]						Review: On-Going			